

JOURNAL OF PROCEEDINGS

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue, Sauk Village, Illinois

Tuesday, March 28, 2023, 7:00 p.m.

Mayor Burgess called the meeting to order at 7:03 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Grant, Jasinski, and Williams
Absent: Trustee Burns

Staff Present: Director Finch, Chief White, Chief Barrett, Director Cooper

Others in Attendance: Clerk Marva Campbell-Pruitt, Atty. Samuelson, Eng. Arnold

2) EXECUTIVE CLOSED SESSION NONE

3) APPROVAL OF MINUTES

- a. Approve the Journal of Proceedings for the Committee Meeting on 02/21/2023

Trustee Jasinski moved, and Trustee Bell seconded

On Roll Call

AYES: Trustees Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Burns

Motion Carried

- b. Approve the Journal of Proceedings for the Special Board Meeting on 02/21/2023

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Burns

Motion Carried

- c. Approve the Journal of Proceedings for the Board Meeting of 02/28/2023

Trustee Jasinski moved, and Trustee Bell seconded

On Roll Call

AYES: Trustees Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Burns

Motion Carried

- d. Approve the Journal of Proceedings for the Committee Meeting of 3/07/2023

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Burns

Motion Carried

4) PUBLIC COMMENT

- L. Todd expressed for concern for the numerous cars that are illegally parked at the new Car business and cancellation of committee meetings
- L. Sapp asked about the theft of \$10,000 dollars, the unfinished audits, and when positions for Finance Director and Treasurer positions would post
- L. Ireman reported of a neighbor's landscape waters that has caused the sidewalk to sink
 - Mayor Burgess' Responses
 - The business in question and their operations is being addressed
 - Discussed policy and the need for communication
 - The Theft of Village funds is an open investigation and cannot be discussed
 - The Director of Finance would post by the end of the month
 - The Board refused to reinstate the Consultant so that the audit could be completed
 - Illegal dumping of water is against code
 - Announced the 50/50 Sidewalk program

5) REPORTS OF OFFICERS

- a. Mayor - Derrick Burgess:
 - i. Asked that all adhere to the Village's policy until the end of April
 - ii. Announced the planning for the Easter Egg Hunt
- b. Village Clerk - Marva Campbell-Pruitt:
 - i. Announced the Earth Day event and need for volunteers
 - ii. Announced Student Governance Day and asked everyone to support the event and send in their reports.
- c. Village Treasurer – Anthony Finch reported on Cash Balances, noting that here is \$244,852 in the restricted line and \$5,091,725 in the unrestricted line.
- d. Corporation Counsel – Amber Samuelson, Ancel Glink had no report.

- e. Village Engineer –Melanie Arnold, Robinson Engineering had no report.

6) REPORTS OF DEPARTMENTS

- a. Police Department - Chief Malcolm White
 - i. Reported Calls for Service (CFS) -Arrests - 24 428
- b. Fire Department – Chief Stephen Barrett
 - i. Reported Calls for Service – 4
 - ii. Announced the Annual Pancake Breakfast
 - iii. Announced a new employee start on March 14, 2023
 - iv. Announced the Retirement Celebration for Dennis Synowiec
 - v. Announced the Annual Golf Outing on June 17th
- c. Finance Department – No Report
- d. Director of Operations – Director Anthony Finch
 - i. Announced a meeting with Robinson Engineering scheduled
 - ii. Announced Cross-Training activities
 - iii. Working to update DUNS
 - iv. Seeking proposals to paint the water tower
- e. Community Development – Director Antonio Cooper

7) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a. Public Health & Safety - Trustee Gary Bell commented that the Treasurer’s position should post and that anyone willing to assist the Treasurer should contact Mayor Burgess
- b. Public Services - Trustee Aretha Burns was absent
- c. Ordinance Review - Trustee Arnold Coleman apologized that the meeting was cancelled with no notification
- d. Budget, Finance & Audit - Trustee Rodrick R. Grant had no report
- e. Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report
- f. Community Development - Trustee Debra Williams
 - i. Announced the Easter Egg Hunt at the Library
 - ii. Questioned if the investigation was reported and if there could be recoupment from the insurance company
 - iii. Commented that the Leg. Atty is desired to attend the Executive Closed Session
 - iv. Announced Trustee Bell’s fundraiser
 - v. Read the Senior Accountant’s job description which includes the responsibilities for completing Bank Recs and the Audit
 - vi. Commented that air strippers will require a lot of funds
 - vii. Read the Code that stipulates that Trustees should be provided financial records when requested.
 - viii. Asked who the Senior Accountant’s daily report and was told that it is Dir. Finch.

8) REPORTS OF COMMITTEES AND COMMISSIONS

- a. Senior Advisory Committee – Chairman Emmett Farmer was agitated and left at the start of the report.
- b. Fire and Police Commission – Chairman Francine Anderson
- c. Zoning Board of Appeals Commission – Chairman Charles Pondexter

9) PRESENTATION OF ORDINANCES AND RESOLUTIONS

- a. An Ordinance Eliminating The Position Of Assistant Chief Of Administration (Fire Department) And Creating The Position Of Deputy Chief (Fire Department)

Trustee moved, and Trustee seconded

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Burns

Motion Carried

10) UNFINISHED BUSINESS

11) NEW BUSINESS

a. Financial Matters:

- i. Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of _____, and authorize the Finance Department to Remit Payments

Trustee moved, and Trustee seconded

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Burns

Motion Carried

b. PETITIONS, AGREEMENTS, AND ACTION ITEMS

- i. A motion to Approve the Sale of Village-Owned Surplus Real Estate at 21300 Mark Collins Drive, Sauk Village IL. 60411 (**Pin # 32-26-300-014-0000**) to LCS Group II Corporation, in the amount of \$532,950

Question/Debate

Trustee Bell asked that the address be removed as it is not correct.

The PIN Number was researched, and the address was assigned as presented.

Trustee Jasinski moved, and Trustee Bell seconded

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Burns
Motion Carried

12) GENERAL COMMENTS FROM MAYOR BURGESS

13) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:01 p.m. Trustee Bell moved, and Trustee Williams seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor